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Application Deadline: April 10, 2011



**WORLD AFFAIRS SEMINAR
APPLICATION FOR SEMINAR STAFF COUNSELOR**

Held: June 18 – 24, 2011 at Carroll University

Name: _____

Date of Birth: (MM/DD/YYYY) _____/_____/_____ Gender: _____

Current Address: _____

Permanent Address: (Where you will be able to receive mail after the seminar is over)

E-Mail Address: _____

Daytime Phone: (_____) _____ Evening Phone: (_____) _____

Social Security Number: _____

If you cannot be reached at the address or e-mail address above from the end of the school semester through the START DATE of the Seminar, please indicate where you can be reached:

Alternate E-Mail: _____

Alternate Phone: _____

JOB DESCRIPTION:

Staff Counselors are responsible for attending all training sessions, facilitating simulations and discussion groups, participating in and facilitating all recreational activities, walking to and from all large and small group sessions as well as all recreational activities, leading floor meetings, implementing and enforcing the rules and expectations of participants, assisting participants, staff, affiliated Carroll University staff, parents, and other support organizations throughout the seminar week, assisting in the check-in and check-out of participants, and additional tasks that may be assigned by the Dean of Students or Senior Staff Counselors.

1. Are you able to perform all tasks described in the above Job Description?
 Yes No (If no, please explain) _____

2. Please describe what you believe to be the goal of World Affairs Seminar:

CURRENT EMPLOYMENT STATUS:

If you are currently enrolled as a student, please answer the following:

- A. College where you are enrolled _____
- B. Major/Minor _____
- C. If employed, place of employment _____
- D. Occupation _____

If you are **NOT** currently enrolled as a student, please answer the following:

- A. Occupation _____
- B. Place of Employment _____

3. Have you previously been a counselor at World Affairs Seminar?

Yes No If yes, when? _____

4. Were you a participant at World Affairs Seminar?

Yes No If yes, when? _____

5. Please list special abilities, expertise and experience you may bring to the World Affairs Seminar including your **greatest strength and weakness:**

6. Will you have a car at the Seminar? Yes No

SCHEDULES:

Your employment will begin at 6:00 p.m. on June 17, 2011 and continue through the departure of all Seminar participants by 2:00 p.m. on June 24, 2011. You are expected to be on duty in the residence halls each evening and overnight during that time period.

CHECK –IN:

FRIDAY evening – Please plan your travel to ARRIVE on campus between 3:00-5:00 p.m. to check-in and receive your room assignment. TRAINING SESSIONS: All Staff Counselors are to attend both Seminar training sessions beginning at 6:00 p.m. on Friday June 17 and 8:30 a.m. on Saturday, June 18 at Carroll University.